

COVID Pre-Admission Testing Using the Orders Only Encounter

Expected Go Live Date	5/13/2020
Impacted Locations	All Regions
Intended Audience	Pre-Admission Testing RN, Central Scheduling

To place an order outside of the Pre-Admission Testing call, create an Orders Only encounter.

Finding the Patient

- 1. Click on Patient Station in the Hyperspace Toolbar.
- 2. Enter the patient's name & birthdate, or medical record number
- 3. Select the correct patient
- 4. Click New Encounter. The Short History activity will open

St New Encounter								
New Encounter for Test, Moose-Five								
<u>D</u> ate:	5/20/2020							
<u>T</u> ype:	Orders Only							
Pro <u>v</u> ider:	Template, Zz_P1_Perioperativ D PCP ~							
D <u>e</u> partment:	RMG SURGERY 304 RANDA							
	<u>A</u> ccept <u>C</u> ancel							

Placing the Order

- 1. Open Manage Orders section at the bottom of the navigator.
 - o Do not use Order Sets section
 - Do not use the Manage Orders activity
- 2. Search for COVID-19
- 3. Click Enter
- 4. From the Order and Order Set Search window, select COVID-19 Testing Outpatient Order Panel
 - Use only the test with the house
- 5. Click Accept

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Author Initials: CM

Morthwestern Medicine

Epic Tip Sheet

E Order and Order Set Search - □ ×							
COVID		<u>B</u> rowse	Preference List	<u>F</u> acility L	ist <u>D</u> atabase		
	🗄 Order Set 🖉 Panels 🖄		∝ Panels ≈	Sea	rch order sets by us	,⊃ <u>∓</u> (Alt+1)	
			Name		Туре	2	
		þ	COVID-19 Testing		Orde	er Panel	
	티 🖉 COVID-19 Inpatient O		COVID-19 Inpatient Orders		Ord	er Set	
	E OVID CLEARANCE ORDER SMARTSET			Order Set			

- 6. Click Open Order Sets
- 7. The Order Set opens and displays a hyperlink to the Testing Guidelines Dashboard which will help you select the option that fits the patient best.
- 8. The current Testing Locations and Hours can be found <u>here</u>. Discuss with the patient the most appropriate location and time for their test. Help the patient select the most appropriate option.
- 9. In the Order Set and select the following:
 - a. Pre-Testing Scheduled Procedures
 - b. Collection: Select the appropriate testing site
 - c. Click the blue hyperlink to open Order Composer

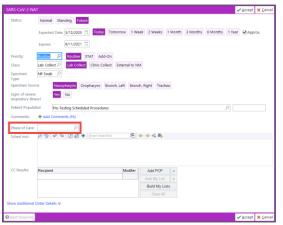
Pre Day of Surgery				
No Phase of Care				
COVID-19 Testing - Outpatient A Testing Guidelines Dashboard Testing Locations and Hours				
Pre-Testing Scheduled Procedures				
O Collection at Lavin, Central ICCs, or North ICCs				
Collection at NWR ICCs, West ICCs, or West ED Expons				
SARS-COV-2 BY NAAT				
Expected: 5/20/2020 Approximate, Expires: 8/19/2021, Routine, Collect Patient Population: Pre-Testing Scheduled Procedures				
O Collection at NWR ED Extensions or North ED Extensions				
○ Immunocompromised				
Outpatient Community				

d. Click the blue hyperlink to open Order Composer

▼ SARS-CoV-2-NAT Testing		
Please select an option below:		
Pre-Testing Scheduled Procedures		
O Collection at Lavin		
Collection Not at Lavin		
SARS-CoV-2-NAT Expected: 5/12/2020 Approximate, Expires: 8/11/2021, Routine, Lab Collect Patient Population: Pre-Testing Scheduled Procedures		



10. In Order Composer, change the Phase of Care to Pre-Admission Testing



- 11. Click Accept
- 12. Click Accept again to close Order Composer
- 13. Click Sign
- 14. The Associate Diagnoses window opens. Select the appropriate diagnosis.
- 15. Click Accept
- 16. In the Providers window, sign the order per normal protocol

Results Follow-up

• Pre-Testing Scheduled Procedures results will route to COVID Results Pool